



BEAUTY SCHOOL



1179 South 2nd St. | Milan, Tn 38358 | abs1179@bellsouth.net | (731)686-7351 | (731)686-2161 fax
www.arnoldsbeautyschool.com

Professional License Reciprocity Disclosure

Arnold's Beauty School curriculum of Cosmetology meets the minimum curriculum requirements required by the State of Tennessee.

For states outside of Tennessee, the institution has not made a determination on whether the programs meet other states' educational/licensure requirements, but has done due diligence to determine the basic reciprocity requirements for the licensing boards of each jurisdiction.

Arnold's Beauty School does not provide training activities out-of-state. All programs offered at the institution lead to professional licensure in the State of Tennessee. Students are required to complete all practical on campus, as we do not enroll strictly distance students who reside in other states.

All students, including those who live in bordering states, are notified prior to enrollment that the education received here at Arnold's Beauty School follows the Tennessee Board of Cosmetology and Barber Examiners Completion of 1,500 hours in practice and theory at a school of Cosmetology including:

General..... 300 hours

Sterilization, Sanitation and Bacteriology, Anatomy and Physiology, Shop Ethics, Personality and Salesmanship, State Law

Chemical..... 600 hours

Permanent Waves, Hair Relaxing, Hair Coloring, Bleaching and Toning Sculptured Nails, Hair Structure, and Chemistry

Physical.....600 hours

Shampooing and Rinses, Hair and Scalp Care, Hair Shaping, Hairdressing and Styling, Facials, Eyebrow Arching, Lash and Brow-Tinting, Manicures and Pedicures

The institution utilizes the nationally standardized curriculum of Milady Standard Curriculum.

Details about obtaining a license from the TN.Gov website:

A cosmetologist performs, for compensation, arranging, dressing, curling, waving, cleansing, cutting, singeing, bleaching, coloring, or similar work on the hair. A cosmetologist may care for or service wigs or hair pieces; manicure; massage, clean, stimulate, manipulate, exercise, beautify or perform similar work upon the hands, arms, face, neck, or feet with hands or by use of cosmetic preparations, tonics, lotions or creams; place or apply artificial eyelashes, give facials, apply make up, give skin care, or remove superfluous hair by tweezing, depilatories, or waxing. Effective July 1, 2015, a cosmetologist may shave using a safety razor.

Licensing Requirements

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Be at least sixteen years of age and have completed at least two (2) years of high school or received at least a score of thirty-eight percent (38%) on the GED® or HiSET® examination.

Examination Requirements

Written and practical examination. For information on application, registration, examination or fees, contact our testing vendor PSI online at <https://test-takers.psiexams.com/> or by phone, 800-733-9267.

Renewal Requirements

Renewal notices are mailed approximately one month prior to renewal date. Licensee required to submit renewal notice with required fee, if applicable, due by expiration date on license.

Application and Fees

To apply for an initial license please visit www.core.tn.gov. The fee for an initial application is \$60.

The Cosmetologist renewal fee is \$60.00, as set forth in Rule 0440-1-.13(3) of the Tennessee Rules of Cosmetology.

The renewal form and fee must be submitted to the board office prior to the expiration date listed on the license. If the renewal is not processed prior, there is an additional late fee of \$25.00 per license. If the late fee is due, your license is not renewed.

Licenses expired for more than three (3) years become invalid. In order to reinstate an invalid license, the licensee must take reinstatement exams. There are no waivers to this provision.

Information regarding the hour requirements in other states on the Policies page on our website, and recommends that all applicants and students familiarize themselves with the comparison of other states' regulations and hours required for licensure, as applicable.

Additionally, Arnold's Beauty School does not guarantee transferability of hours earned or to any other institution, or transferability of licensure to any other state. However, first getting licensed in your home state may assist in obtaining a license in a different state.

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Professional License Reciprocity Chart

State	Accepts Curriculum	Reciprocity Requirements
Alabama	The state allows anyone who completed a program in another state to request licensure.	<p>To transfer a license to Alabama, you must hold a current license in another state. First, you must request a certification of licensure from the state where you are currently licensed to be sent to our board. The certification must be sent directly from your current state to our board. Then, complete the Application for Reciprocity to Alabama.</p> <p>The application can not be processed until the certification of licensure is received from your current state. The application fee is a non-refundable fee of \$100. You will be notified if you are required to take the practical examination, or both the written and practical examinations. There is an additional fee of \$75 for the written examination, and \$130 for the practical examination.</p>
Alaska	Hold a current license in a state with equivalent requirements (1,650 hours).	<p>Verification of Training, Examination, and Licensure sent directly from the state board where you are currently licensed. Please note that your out-of-state license must be current when your Alaska license is issued. A copy of your license is not acceptable. You must have passed a written examination in another state where you have been licensed or are currently licensed. If you did not pass a written examination, it will be necessary for you to do so in Alaska before receiving your license.</p> <p>For work experience, an individual who has less than the required 1,650 hours of hairdresser training may submit proof of full-time work experience averaging at least 32 hours per week. Depending upon the number of hours of training an applicant may have, either one year or two years of full-time work experience will be required. An individual who does not have the required number of hours or sufficient work experience as a hairdresser may obtain the additional hours by attendance at an approved school or an approved apprenticeship program.</p>
Arizona	The state allows anyone who completed a program in another state to request licensure.	<p>If you hold a current, active and in good standing license, this may be the easier way to obtain an Arizona license. Provide a certification of a current license from another state or country including the beginning and ending dates of licensure; i.e., a "license" is renewed at set times. A Certificate/Diploma is not acceptable. Contact your governing board/licensing agency to obtain a verification/certification of licensure. The certification of license must be emailed directly to from the licensing agency to azboard@azboc.gov. At least 1 year of practice in the current state of licensure required within the five years prior to application.</p>
Arkansas	The state allows anyone who completed a program in another state to request licensure.	<p>The applicant must have passed both a written and practical national or Department-approved examination, and must applicant must have a current, valid license issued under the laws of another state;</p> <p>The scope of practice for which the applicant is licensed in another state must be equal to or greater than the particular class of license that the applicant is applying for in the State of Arkansas. Must pass an Arkansas state law exam.</p>
California	The state allows anyone who completed a program in another state to request licensure.	<p>A complete Reciprocity Application and all fees required by the California Board. Proof of a current license issued by another state to practice that meets all of the following requirements:</p> <ol style="list-style-type: none"> It is not revoked, suspended, or otherwise restricted. It is in good standing.
Colorado	The state allows anyone who completed a program in another state with equivalent requirements to request licensure.	<p>If you currently hold an active license in good standing to practice as a barber, cosmetologist, esthetician, hairstylist or nail technician in another state or territory, you may apply for licensure by endorsement.</p>
Connecticut	The state allows anyone who completed a program in another state with equivalent requirements to request licensure.	<p>A license verification form from all states in which the applicant is or has been licensed, current or expired, forwarded to this office from the appropriate authority in which the applicant is or has ever been licensed as a hairdresser/cosmetician. The license verification must document that the applicant was issued a license based on successful completion of a program of education and training and that the applicant was issued the license based on successful completion of an examination.</p>

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Delaware	Must be licensed in a state with equal requirements of 1500 classroom hours or 3000 apprenticeship hours.	In addition to submitting the application and fee, you must submit: A copy of all current licenses you hold in other places. At least one license must be current when the Board reviews your application. State/Jurisdiction Licensure Verification sent directly to the Board office from each state or jurisdiction in which you currently hold or have ever held a license.
District of Columbia	Must be licensed in a state with equal requirements of 1500 classroom hours.	Applicant must have received substantially equivalent hours, passed an examination acceptable by the board, have an active certification for a national certifying organization and be in good standing/not been disciplined or disqualified.
Florida	Must be licensed in a state with equivalent hours to request licensure.	To be endorsed in Florida without having to take an examination, must hold a current, active cosmetology license in another state.
Georgia	Must be licensed in a state with equivalent of 1500 hours to request licensure.	Any person desiring to obtain a certificate of registration to engage in the occupation of instructing cosmetology at the master cosmetologist, hair designer, esthetician or nail care level by reciprocity from another state or country, territory of the United States, or the District of Columbia, where similar reciprocity is extended to this state and licensure requirements are substantially equal to those in this state, must furnish the following: (a) an application for an instructor's license at the appropriate level, using the form furnished by the Georgia State Board of Cosmetology; (b) copy of current instructor's license in state of applicant's original licensure; (c) copy of current Georgia license at the appropriate level; (d) certification of license from out-of-state or out-of-country licensing board sent directly to the Georgia State Board of Cosmetology by the out-of-state or out-of-country licensing board; (e) and verifications of good standing from each state in which applicant has been licensed sent from the out-of-state or out-of-country licensing board to the Georgia State Board of Cosmetology; (f) proof that applicant has met all the requirements of the laws and rules, of the Board as set forth in the application; (g) required fee
Hawaii	Completed similar or equivalent education requirements (1,800 hours).	If your jurisdiction requires LESS hours than Hawaii, ATTACH "Experience Verification Form(s)" totaling at least one (1) year of licensed experience in that jurisdiction. Refer to "Experience Verification Form. A person will apply, qualify, may be tested, and pay the necessary fees to become licensed by the Board of Barbering and Cosmetology Board.
Idaho	Completed similar or equivalent education requirements (1,600 hours) or is currently licensed with 1 year of work experience.	You will need to contact the state board(s) where you are or have been licensed and have them send a license certification to the Idaho State Board. The holder of a current license in another state may also be eligible for licensure by endorsement if an applicant either: holds a current license from another state whose standards are not less than Idaho standards (1,600 hours), or the applicant holds a current license from another state and has met work experience requirements of at least one year of actual practice under certification or licensure in the three years immediately prior to the application in the profession for which the license is being sought. If the applicant does not meet the equal standards or experience requirement, additional training and examination will be required. An applicant must show proof of training equivalent to the Idaho requirements and pass the examination(s). Applicants who do not meet the equivalent training requirement must graduate from a licensed Idaho school of barbering or cosmetology.
Illinois	The state allows for endorsement for anyone who has completed an equivalent program and licensure.	You may be able to bypass the testing requirements of the license by applying for endorsement. You must submit proof of your education to demonstrate that your home state's training requirements are at least as extensive as those in Illinois.
Indiana	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	The state or country you hold a license in must require at least 1500 hours of education or one (1) year of licensed practice is equal to one hundred (100) hours of education to an applicant who has completed a minimum of one thousand (1000) hours of education. The jurisdiction must also require at least 70% passing on the written and practical exams. If you have a conviction record, include a copy of the conviction record that indicates the disposition of the conviction. It should include the type and date of the conviction, time served, if applicable, and the disposition of any probation being served or successfully completed.
Iowa	Must be licensed in a state with equivalent of 2000 hours of training to request licensure.	Iowa does not do licensure through reciprocity. There are two routes you can go to earn your license through endorsement if you have a valid license in another state. The first route involves proving that you have met training requirements that are consistent with or greater than the requirements of Idaho. If your training does not

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		meet these expectations, you can still apply for endorsement by providing proof that you have had a valid license for at least three of the last five years. If you do not meet these transfer requirements, you must take Idaho's cosmetology exam and you may be required to take additional training hours to meet Idaho's minimum.
Kansas	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	Every cosmetology profession applicant must complete the out of state application and meet the Board's requirements for licensure. Contact each state board in which you are currently licensed, have previously been licensed in the last five years, and any state in which you received instructional training, if other than a state you have been licensed in the last five years, and request the verification(s) be sent to this office. The verification(s) must be sent directly to the Kansas Board of Cosmetology from the state regulatory board providing verification of licensure or training. 1,500 + Active license in another state = 20 question open book exam. <ul style="list-style-type: none"> • 1,500 + no license or expired license = must take Board exams. Alternatively, you may apply under KSA 48-3406. • Less than required hours + active license = must take Board exams. Alternatively, you may apply under KSA 48-3406. • Less than required hours + no license or expired license = must get additional hours and must take Board exams (written and practical). Alternatively, you may apply under KSA 48-3406.
Kentucky	The state allows anyone who completed a program with another state to request licensure.	All out-of-state applicants must have a certification of license from state board that issued the license, and must have a minimum of 1200 hours and a 12 th grade education. Must provide a certification of hours and/or license from the state licensing agency where the hours were obtained. This is to be requested by the applicant from the licensing agency of the state they are transferring from and must be submitted from the transferring state. Certifications cannot be accepted from the applicant. All out-of-state hours must be certified by the State Board or Official Licensing Agency of the state the hours were obtained in. Only hours certified by the state licensing agencies will be accepted. School transcripts will not be accepted. If the applicant's hours obtained out-of state are equivalent to Kentucky's hourly requirement, then the applicant will apply as an Out-of-State Exam applicant. If the applicant does not have enough hours to match Kentucky's hourly requirement the applicant must complete remaining hours required for that license in a school of cosmetology in Kentucky before applying for the licensing exam.
Louisiana	The state allows anyone who has passed the NIC National Exam to request licensure.	Tennessee is does not require NIC National Exams to receive licensure. Any individual who is not able to show proof that the NIC National Exam was taken will be required to take both the NIC National Exam and the State Exam.
Maine	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	The board shall waive the examination and grant a license to any individual who presents proof of authorization to practice from another state or jurisdiction of the United States, or another country that maintains professional standards perceived by the board to be equal to, or higher, than those set forth in Maine.
Maryland	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	Candidates must: Possess a current license in another state; and Provide certification that their license is in good standing and was obtained under the same standards as required in Maryland. Candidates who meet the requirements are eligible for a waiver of the examination requirement by endorsement
Massachusetts	The state allows anyone who completed a program with another state to request licensure and allows for training provided in other states to be eligible for licensure.	You must have the state in which you are licensed send a verification (also sometimes called a certification) of your license directly to the Board whether your license is current. This verification or certification should indicate the status of your license, information on any pending actions, and any disciplinary information. -If your license is current, then you do not need to take any Massachusetts exam, and your license will be issued upon approval of your application. - If your license is expired, then you must take the Massachusetts practical exam before you will be licensed. -If you went to school in another state and have not yet been licensed in any state, then you must take the Massachusetts written and practical exams before you will be licensed.
Michigan	Allows licensure for applicants who have completed either not less than a 1,500-hour course of study in a licensed	If holding a valid license in another state with an equivalent of 1500 hours or greater, licensure testing is not required. If licensed in another state, verification of licensure

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	school of cosmetology or has served as an apprentice for not less than 2 years in a licensed cosmetology establishment in which hair care services, skin care services, and manicuring services are offered.	to be submitted directly to this office by the licensing agency of any state of the United States in which you hold a current license or ever held a cosmetology license.
Minnesota	The state allows anyone who completed a program with another state to request licensure and allows for training provided in other states to be eligible for licensure if equivalent to 1550 hours of training. Stipulations apply.	<p>Certification(s) of Licensure from each state in which you have ever been licensed Contact each state's Board to have a Certification of Licensure mailed directly to the Board office. Certifications are only valid for 90 days from date of receipt and should certify each license, training hours, exams passed, and so on.</p> <ul style="list-style-type: none"> • If you are or were licensed in a state that does not issue license certifications, complete and attach the Supplemental Verification Form (available at mn.gov/boards/cosmetology) along with a photocopy of your license in that state. • If your certifications do not verify at least one active license, you will need to complete a Skills Course at a licensed Minnesota cosmetology school. • If your certifications do not verify completion of the minimum training hours listed above, you will need to provide evidence of an active license for at least three years OR complete the remaining training hours and the Practical Skills Test at a licensed Minnesota cosmetology school.
Mississippi	The state allows anyone who completed a program with another state to request licensure and allows for training provided in other states to be eligible for licensure.	Submit an application, an affidavit/certification of training that meets Mississippi's reciprocity requirements, and appear for an application eligibility interview.
Missouri	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	The board shall grant without examination a license to practice cosmetology to any applicant who holds a current license that is issued by another state, territory of the United States, or the District of Columbia whose requirements for licensure are like the licensing requirements in Missouri at the time the application is filed or who has practiced cosmetology for at least two consecutive years in another state, territory of the United States, or the District of Columbia. The applicant under this section shall pay the appropriate application and licensure fees at the time of making application. A licensee who is currently under disciplinary action with another board of cosmetology shall not be licensed by reciprocity.
Montana	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	<p>To qualify for licensure by credentialing the applicant must submit the following:</p> <ul style="list-style-type: none"> -proof of current unencumbered cosmetology license in another state; -license verification from each state or jurisdiction the applicant has been licensed in, whether the license is current or not; and proof of passage of both the written and practical NIC (National Interstate Council of State Boards of Cosmetology) cosmetology exam at 75% proficiency or higher. If you have taken and passed the NIC exam in your state, you must submit proof of passage with your application. Otherwise, you will be required to take both the written and practical NIC examinations. Individual state board examinations are not acceptable. Please do not schedule your examinations without first obtaining prior approval from the Board. <p>the applicant must possess either:</p> <ul style="list-style-type: none"> (a) a license type in good standing that includes scope of training and practice in manicuring and pedicuring, including massage and polishing, nail art, and use of an electric nail file; application and removal of artificial nails, gels, tips, and wraps; skin care, skin exfoliation, facials, makeup application, epilation, electricity and light therapies, and application of artificial lashes; hair coloring, hair lightening, waving, and relaxing; shampoo and scalp treatments; hairstyling, including weaves, braiding, and extensions; wet setting, blow drying, curling and flat ironing, and the arranging of dry hair; and haircutting with proper uses of tools (e.g., shears, razor, clippers, and thinning shears); and (b) either have completed a course of training of at least 1,500 hours in a school or attest to 3,000 hours of work experience as a licensed cosmetologist; or <p>(a) a combination of licensure in good standing that includes scopes of training and practice equal to:</p> <ul style="list-style-type: none"> I. hair coloring, hair lightening, waving, and relaxing; shampoo and scalp treatments; hairstyling, including weaves, braiding, and extensions; wet setting, blow drying,

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		<p>curling and flat ironing, and the arranging of dry hair and have completed a course of training equal to or exceeding 900 hours in a school;</p> <p>II. manicuring; pedicuring; and applying and removing artificial nails, gels, tips, and wraps and use of an electric nail file and have completed a course of training equal to or exceeding 200 hours in a school; and</p> <p>III. skin care; skin exfoliation, facials, and makeup application; epilation; electricity and light therapies; and application of artificial lashes and have completed a course of training equal to or exceeding 400 hours in a school.</p>
Nebraska	Must be licensed in a state with equivalent of 1800 hours of training to request licensure.	<p>You must be at least 17 years old and Lawfully Present in the United States.</p> <p>2. You must have graduated from high school</p> <p>3. You must be currently licensed as a cosmetologist or esthetician (or similar title) in another State.</p> <p>4. You must have completed at least 1800 hours of cosmetology training or 600 hours esthetic training and have successfully passed a written examination. If a written examination was not required for licensure in another jurisdiction, you must take the National-Interstate Council of State Boards of Cosmetology (NIC) examination. If you did not complete an 1800 hour cosmetology or 600 esthetic training program, we can consider work experience as follows: For each month of full-time practice as a cosmetologist or esthetician within the 5 years immediately prior to this application, each month counts for 100 hours. Work experience must be after issuance of the license in the other jurisdiction and within 5 years immediately prior to application.</p>
Nevada	Must be licensed in a state with equivalent of 1600 hours of training to request licensure.	If you are licensed in another state, you may be eligible for reciprocity. In order to be eligible for reciprocity in the State of Nevada, your license must be active and in good standing in another state. Applicants must complete an Individual Application and submit the required information and pass a 25-question Nevada State Law Test with a 75% or higher to become licensed.
New Hampshire	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	<p>Application for licensure is considered on an individual basis. In submitting your applications for licensure, the following must be included, or processing of your application will be delayed. You must provide the Board with the following:</p> <ol style="list-style-type: none"> 1. Application fee of \$100.00 payable to "Treasurer State of New Hampshire". No refund will be issued if you do not complete the process. The reciprocity process must be completed within 90 days, if not your fee will be forfeited. 2. Individual Licensed in Another State form 3. Completed Questionnaire for Applicants and Licensees 4. State Law Acknowledgment Form 5. Certification of State Licensure verifying your current license, testing information, and disciplinary action if any. This must be obtained from the State Board in which your license is held. This form is sent directly to us from your state board. 6. Transcripts of Training from the school attended. If the school has closed or no longer has your transcripts, you must submit a notarized letter stating the school's name and location, number of hours completed and that the school has closed or no longer has records. 7. Cosmetologists or master barbers must have 1500 hours of training. If the applicant doesn't have the required 1500 hours of cosmetology or master barber training, a notarized letter from a previous employer or co-worker stating you have 3000 hours work experience must be provided. <p>THE LETTER MUST STATE HOURS WORKED REGARDLESS OF THE NUMBER OF YEARS.</p>
New Jersey	Must be licensed in a state with equivalent of 1200 hours of training to request licensure.	<p>Applicants who have obtained training in another state or country shall demonstrate, by way of certification from the licensing authority in the state or country that such training is substantially equivalent to the training offered at cosmetology and hairstyling schools licensed in New Jersey.</p> <p>You must submit an "out-of-state" application and required documentation and pass the Board's examination. Applicants holding a license from another state or country who have engaged in the practice of cosmetology and hairstyling, beauty culture, barbering, skin care specialty, or manicuring or at least three years in that state or country, may submit, in lieu of the documentation of training required in this paragraph, a notarized affidavit of work experience and a letter of certification of licensure from the licensing authority in that state or country.</p>

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New Mexico	Must be licensed in a state with equivalent of 1600 hours of training to request licensure.	Applicants that do not meet the New Mexico hourly requirements may receive 150 hours credit for each six full months of licensed experience. Current, work experience must be verified in a statement from an employer with specific work dates. Work experience less than six full months will not be considered toward training hours. To obtain any license by reciprocity, no more than fifty percent of the hours required for licensure by in-state applicants may be obtained by work experience. Verification of Licensure: Affidavit from the state regulatory agency verifying that the applicant holds a current license in good standing in another state. Licensure in multiple states may require the applicant to send an affidavit from each state. The affidavit must have the State Board Seal. Do not send a copy or verification from the state's website. Proof of education: Education must be equivalent to the completion of the second year of high school.
New York	Refer to the New York Reciprocity List – Limits acceptable curriculum and licensure by state.	New York Reciprocity List For Tennessee Licensed Cosmetologists – 2 years experience and current licensure
North Carolina	Limits acceptable curriculum and licensure by state.	Hold a current license in good standing (disciplinary actions) Be licensed in a state that offers reciprocity to North Carolina (Registrations and certificates are not accepted. Reciprocity cannot be granted for registrations or certificates.) For Tennessee Licensed Cosmetologists - no certification is required simply submit the application online or by mail
North Dakota	Accepts training by other states, and for reciprocal licenses, must have an equivalent of 1500 hours of training.	License requirements are as follows: Applicant holds a current out-of-state license, Completion of required education hour, Must have taken and passed a practical test, the NIC National Theory test, and the North Dakota Laws, Rules, & Regulation's test, and Pay the reciprocity and license fees. Fees are non-refundable and not required to be paid until you are approved for reciprocity. Please contact your State Board for a letter of certification and a copy of your state license requirements to be sent directly to the North Dakota State Board of Cosmetology.
Ohio	All reciprocity applications and required documentation are reviewed on a case-by-case bases.	The Board may extend reciprocity, which may include waiving the requirement to take/pass Ohio's practical and theory examinations to an individual who holds a current, valid license to practice cosmetology, or a branch of cosmetology, and meets the following requirements: The individual has held an active license or equivalent in cosmetology or any branch of cosmetology for not less than one year immediately preceding their application for licensure in Ohio. The individual has completed not less than the following number of training hours from a licensed school of cosmetology: Cosmetologist 1500 Hours Hair, Skin, and Nail Services The licensing jurisdiction of origin (other state or country where the applicant's license is held) required the applicant to take and pass both a practical and theory examination to become licensed in that jurisdiction. The licensing jurisdiction requires the testing occur at a facility managed by a centralized governing licensing body. Licensing test cannot be given at the school where the program was taken. Proof of licensure examination taken at a facility managed by a centralized governing licensing body. The licensing jurisdiction of origin extends similar reciprocity opportunities to individuals licensed in Ohio.
Oklahoma	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	The State Board of Cosmetology and Barbering may grant license by reciprocity, without examination, to any applicant who shall qualify and who shall submit the required application and fees to the Board. Reciprocity applicants will request a Certification of Records from the State Board or appropriate licensing agency where a current license is held. This is a legal document which contains licensing history, number of hours completed, and includes appropriate state seal and official signature. Copies of a current state license are not acceptable. The Certification must be on file with this office prior to submitting the application. If a State Board has issued a Certification directly to an applicant, the UNOPENED

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		<p>envelope containing the Certification may be submitted with the application. If the envelope has been opened, the Certification is void and will not be accepted.</p> <p>Complete the attached Application for Domestic Reciprocity and the Affidavit Verifying Lawful Presence per the instructions on each form.</p> <p>If applying for an Instructor Reciprocity License, applicant must submit a copy of their high school diploma, GED certificate, or other proof of post-secondary education.</p> <p>Applicants from a state that does not license practitioners must also show proof of completion of the required number of hours of school instruction. Oklahoma only accepts hours from other State Boards or appropriate licensing agencies. Hours reported directly from schools outside Oklahoma are not accepted.</p> <p>Upon acceptance of this application, Applicant shall be notified of scheduled date and time to appear for the Board's Sanitation and Safety Examination. After Applicant passes the Sanitation and Safety Examination, their license will be issued as soon as possible, and will expire on the last day of their next birth month.</p> <p>Any applicant who does not meet the above criteria is not eligible for licensure by reciprocity without examination. Such applicants must complete all Oklahoma requirements for licensure. Cosmetology school hours acquired in another state may be transferable. Please contact the Board office for more information.</p>
Oregon	Accepts the training provided in other states.	Submit an affidavit of licensure and a qualifying application and pass the written exam, which includes the Oregon Laws and Rules exam.
Pennsylvania	Accepts the training provided in other states.	<p>Obtaining a cosmetologist license by reciprocity means you have already obtained a license in another state. A person is eligible for licensure by reciprocity if they are currently licensed in one of the states with which Pennsylvania understands reciprocity with and has at least two or more years of licensed work experience.</p> <p>Currently, the State Board of Cosmetology has a reciprocal agreement with every state except: Connecticut, Colorado, Florida, Hawaii, New Jersey, New Mexico, Rhode Island, and Utah.</p>
Rhode Island	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	Hold a license in another state with equivalent educational requirements (1,500 hours). Work experience may be considered. Must pass licensing exams.
South Carolina	Accepts the training provided in other states.	<p>South Carolina does not have a reciprocal agreement with any state. South Carolina is a member of the National-Interstate Council of State Boards of Cosmetology (NIC). Proof of successful passage of the NIC exam (theory and practical) is required.</p> <p>Request a License Verification from the state(s) where you have passed an examination and the state where you are currently licensed. The verification(s) must be mailed or emailed (Boardinfo@llr.sc.gov) from the other state board(s) directly to our office. Attached is a license verification request form if needed, we will accept a state issued verification form.</p> <ul style="list-style-type: none"> • The verification must include the State seal and it must reflect how you were licensed. • If the verification reflects that you have NOT passed the NIC examination, staff will send you information on how to apply for the NIC exam through South Carolina
South Dakota	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	<p>To become a licensed cosmetologist, esthetician or nail technician in South Dakota through reciprocity, you must already have a current license from another state, and your out-of-state license must have equal or greater requirements compared to those of South Dakota. (1500 hours)</p> <p>If you do not have a current license, then you should apply as an out-of-state student.</p>
Tennessee	Must be licensed in a state that requires at least 1,500 training hours.	Provide proof of a current license from another state with equal requirements (1,500 hours); may substitute with proof of 5 years of work experience.
Texas	Must be licensed in a state that requires at least 1,000 training hours.	<p>Because Tennessee has substantially equivalent requirements to Texas, you may use your existing credentials to apply for a Texas operator license.</p> <p>Please include the following required documentation with your application materials:</p> <ul style="list-style-type: none"> -Copy of your current and active Tennessee license -Letter of certification, in a sealed envelope, from the Tennessee agency that issued your license -Official transcript of hours, in a sealed envelope, from the school where you obtained your training

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Utah	Must be licensed in a state that requires at least 1600 training hours Or 2500 Hours Apprenticeship	Contact your current state licensing agency and request a verification of license be sent directly to the Division. Download and complete the application and submit it for review and processing with the required fees. Applicants must meet the educational or the experience requirement (1600) and the examination requirements. Applications cannot be completed without submittal of verification.
Vermont	Must be licensed in a state with equivalent of 1500 hours of training to request licensure.	To be eligible for licensure by endorsement, you must pay a fee of \$110 and submit a completed endorsement application to the Board. You must have evidence of your professional training submitted to the Board, and pass a state law exam.
Virginia	Must be licensed in a state that requires at least 1,200 hours (80% of the 1,500 hours required by the state).	Have a current license in a state with substantially similar training requirements (1,200 hours or 80% of the 1,500 hours required by the state) and submit an application for endorsement and proof of licensure.
Washington	Accepts the training provided in other states.	To get a license, submit a copy of a current and valid license and proof of exams. If you have not taken exams, Washington State requires written and practical exams before licensure. You will be contacted with exam scheduling information. Third-party testing fees may apply. Contact your licensing board, institution, or agency to request verification showing a license in good standing and proof of exams. You may provide other documentation if your jurisdiction cannot provide verification
West Virginia	Accepts the training provided in other states if the state uses the NIC examination for licensure.	Transferring a license (also known as Reciprocity) to West Virginia is a detailed process that requires accurate and official documentation. If you hold a valid license to practice barbering, cosmetology, aesthetics, nail technology, or hair styling in another state, the following steps are required to transfer your license to West Virginia: Register for the WV State Law exam through the Board's testing administrator, D.L. Roope Administrations. You may register for the exam online at www.dlroope.com . For any exam related questions, please contact D.L. Roope Administrations at (888) 375-2020. Contact the State Board that you were originally licensed and request a license certification be sent from the Board's office to the West Virginia State Board of Barbers and Cosmetologists. Some states may take up to 4-6 weeks to process your request. After you have passed the WV State Law exam, complete the required information in the Reciprocity Packet. Submit Reciprocity Packet and required documents to the West Virginia State Board of Barbers and Cosmetologists. If your application is approved, the license will be issued and mailed. *Please note that West Virginia does not require a licensed person to place their current state license on inactive status to become eligible for licensure. If you wish to apply for a work permit while waiting for examination, you must submit the work permit application (out-of-state) http://wvbbc.com/Portals/WVBBC/docs/Work_Permit_Application_out_of_state.pdf .
Wisconsin	Accepts the training provided in other states.	Application by Reciprocity/Endorsement may be an option for a professional who holds a license in another state or jurisdiction. Reciprocity/Endorsement applications require a detailed comparison of the originating state's licensure requirements (or permissible services for cosmetology related licenses) to Wisconsin's requirements.
Wyoming	Must be licensed in a state with equivalent of 1600 hours of training to request licensure or provide at least one year work history.	Endorsement Requirements -Must hold a current license from another state; -Must obtain official certification of license from the state of your original license and all other states where you hold/held a license; -Must have passed a written and practical exam given by a state board or testing company; Have at least 1600 hours for Cosmetology, 1000 for Hair Stylist, 400 for Nail Technology, 600 for Esthetician If you do not meet the hour requirements listed above you must prove at least one-year work history.

*This data and information are subject to change as states modify their laws. Please verify information is correct before attempting to apply for a Cosmetology License.

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